

FRIENDS OF THE ACADEMY INCORPORATED
MINUTES OF THE ANNUAL GENERAL MEETING 2018

WAAPA, 2 Bradford Street, Mt. Lawley, W.A. 6050
Academy of Performing Arts Music Auditorium
Sunday 11 March 2018 at 3.20 pm

1. **Welcome:** The AGM Meeting was declared open by the Chair, Kevin Button, at 3.20 pm. A special welcome was extended to Andy Brittain and Jill Clarke, former Committee members who made a lengthy and valuable contribution to the Friends of the Academy.

Attendance: Eighty-seven (87) Members attended as per the attendance sheet.

2. **Apologies:** Brenda Pullan, Carol Schembri, Chris Hart, Kim Ng
3. **Proxy Votes:** Nil

A video presentation from Julie Warn, WAAPA Director, was played.

4. **Election of Office Bearers:**

The Chair thanked Susie Lim for her ongoing assistance and Murray Jennings for doing the radio advert. A special thank you was made to the members who volunteered their time and service at the ECU Open Day Friends BBQ.

The 2017 Committee were re-nominating and asked to vacate the room.

Chairman – Kevin Button
Vice-Chair – Chris Hart
Secretary – Angela Bromfield
Treasurer – Carol Schembri

Committee:
Lyn Cuthbert
Ros Jennings
Tanya Tsirigotis

On returning to the Auditorium the Committee was re-elected by a show of hands. Committee Nomination Forms had been distributed. One Form was returned. Jill Clarke Nominated Donna McFetridge as a Committee member: Seconded: Lois Hill. Carried by a show of hands.

There was some disquiet from the Members as to the election process.

The 2017 Committee left the Auditorium. All positions had been declared vacant by Murray Jennings and the executive Committee was re-elected as a whole as there were no further nominations from the floor. Donna McFetridge was the only nomination for the general Committee.

There was no formal vote for each position. When the 2017 Committee members returned to the Auditorium the Chair displayed a list of the names and positions of the 2018 Committee.

It became evident that the Chair and Committee members were unaware that each position had not been voted upon. Donna McFetridge spoke from the floor to the Members stating why she was nominating. The Chair suggested that her nomination would be considered at the next Committee Meeting. Some Members opposed this suggestion, requesting that the

voting take place, by them, at the AGM. Donna McFetridge's nomination was accepted by a show of hands.

After some discussion the Members voted by a show of hands to endorse the Executive and general Committee members for 2018.

A vote of thanks was extended to the Committee by Jilanne Gout for their 'amazing work' during 2017.

5. Minutes of the previous AGM Sunday 12 March 2017:

Motion: That the Minutes of the 2017 AGM have been read and accepted as a true and accurate record of that meeting: Moved by Tony Phipps

Seconded, Murray Jennings. Carried by a show of hands.

6. Matters Arising:

Amendment of two clauses to the Rules of the Friends of the Academy:

- Amend Clause 5.2(b) v to read:
 - **Life Member:** *A Friend who has paid a full Life membership fee shall be exempt from any further annual subscription. Such members shall be entitled to TWO tickets to WAAPA performances held at the Academy at the Association's concessional rates*
- Add New Clause 5.2(b) vii that reads:
 - **Senior Member:** *A non-concessional adult member who is not working full time and is not a Concession Holder with a current annual subscription. Such members shall be entitled to one ticket to WAAPA performances held at the Academy at the Association's concessional rates*

Motion: That both amending Clauses to the Rules of the Friends of the Academy be accepted.

Moved: Geoffrey Suttie. Seconded Tony Phipps. Carried by a show of hands.

7. Treasurer's Report:

The 2017 Financial Report was a Power Point presentation.

Q. Under Assets. Why was the term 'Accounts Receivable' used? It should read Accounts in Term Deposit - \$290,877.

A. This is the preferred term by the Accountant and Auditors.

The Chair referred to the \$5,039 deficit for 2017.

The Committee does not know how many students will apply for a Grant in the forthcoming year. Therefore the costs are an unknown. Individual Grants for 2017 were \$600, and were used by final year students to offset payments for their Secondments, air fares and accommodation. There are more students enrolled in 2018 than in 2017.

A video presentation from Tim White, Coordinator of Classical Music, was played.

8. Chairman's Report:

Currently we are forecasting a \$16,000 - \$49,000 deficit for 2018, due to the larger number of students. The immediate remedy is to increase members, and to that end there has been a Membership Drive via radio, newspaper and email. Request made to each Member to get one friend to join, and our membership is doubled.

- The Committee met **12** times during the year
- Distributed **135** student grants – value **\$73,900**
- Including a **\$3,200** grant to Aboriginal Theatre and a **\$7,200** grant to Link Dance Company
- Held a **BBQ** at the ECU Open Day (raised \$2,100)
- Hosted **4** Tours of the Academy (raised \$4,244). A Tour of the 'behind the scenes' at WAAPA, Including morning tea, a concert and free parking
- Provided complimentary supper and drinks at **6** functions where we conducted student interviews . The Videos are available on the Friends Facebook page.

- 2018 will see the implementation of :
 - PayID (Osko) for membership payments
 - Introduction of 'electronic' forms to save members having to print and mail
 - Hard copy forms will still be available for members without a computer.

- **The FOA Website:** [-http://www.friendsoftheacademy.org.au/](http://www.friendsoftheacademy.org.au/)
 - Latest FOA and WAAPA news and videos
 - Membership renewal forms and online renewal
 - Student thank you page
 - WAAPA Graduate news
 - *Contact us* by Email
 - Upcoming Friends Events
 - Last minute changes to WAAPA program
 - FOA on Facebook

9. General Business:

Q & A:

Chair: We cannot continually draw down on the IBD. It might pay for the deficit in the short term but then there is nothing. A Grant for an individual student is \$600. The Committee will meet next week to discuss a strategy. The money belongs to the Membership and the Committee must act appropriately. Increasing the membership is vital. This year new members total 160.

The Friends operate under an Agreement between ECU and WAAPA;

A sum of \$28,900 is paid annually to the Friends for advertising WAAPA shows and hosting after show events;

WAAPA received 3% of the gross Membership fees collected at the box office.

Previously the FOA received the box office money for each Friends Event performance plus the bar sales.

In return the Friends could purchase musical instruments, furniture and kitchen equipment for the student Green Room, an industrial-type dishwasher and cash registers for the foyer bar, lighting hoists for the theatres, a high-tech portable sound and lighting desk, etc.

- Q: It was suggested that at Friends Events donations of \$5-10 be made.
- Q: It was suggested that everyone take 10 Programs and hand deliver them to local businesses, explaining what WAAPA is and encourage membership.
- Q: Can the numbers of Tours be increased?
- A: Limit of 4 per annum, as a staff member conducts the Tours.

A video presentation from Anton Maz, Marketing Manager, was played.

10. Auditor for 2018:

Shreeve and Carslake were reappointed. Offered a \$2K discount due to electronic submissions being implemented

Motion: That Shreve and Carslake be retained as the Auditors: Moved by Jilanne Gout. Seconded by Tony Phipps. Carried by a show of hands.

11. Attendance List:

Circulated and completed.

12. Next AGM: Date fixed for 10 March 2019.

There being no further business the meeting closed at 4.12 pm.

Verified as a correct record.

Chair:

Date: